

ORGANIC MANAGEMENT PLAN (OMP)

Crop Production and Handling (Grower Group)

APPLICABLE STANDARDS: **NPOP** (which is considered equivalent to Council Regulation (EC) No. 834/2007 (Category A & F) and Swiss Organic Farming Ordinance for Unprocessed Plant Products Originating in India)

1.0 General Information:

S.No.	Particulars	Remarks (Yes/No/NA/Explanation)
1.1	Name of Firm/Unit/Group:	
1.2	Name of Operator/Owner/Management:	
1.2.1	Address with Email and Telephone No.:	
1.2.2	Name of Internal quality manager (responsible for management of organic operation:	
	First responsible person:	
	Second responsible person:	
1.2.3	Are you already registered/certified by another certification body: Yes/No?	
	If yes: - Name of CB:	
	- Certification Programme.	
	- Date of first inspection.	
	- Date of cancellation.	
	- Reason to change.	
1.2.4	Location and Map: (Chapter 5, 5.10.1).	
	Route Map of the Project Area with Distance.	
1.2.5	Overview Map of the Project area: Is Attachment Available?	

Include Map: fields where organic products are produced must have distinct, **defined boundaries** and buffer zones to prevent contact with the land or crop by prohibited substances applied to adjoining non-organic land. All fields/buildings have to be numbered univocal.

Required map information:

- Show cropping areas with field numbers or other identification.
- Show storage facilities.
- Indicate describe each boundary (dirt road, paved road, ditch, fence, tree line etc.).
- Show names of adjoining roads. If not located on a public road, indicate direction of nearest road and distance.
- Show a directional arrow.
- Show and describe neighboring land uses (such as non-organic crop land, pasture)
- Show all landmarks such as railroad tracks, buildings etc.
- If your irrigation source is used for application of prohibited materials, show piping diagram to show valves and/or backflow prevention devices that prevent contact with prohibited material, or attach a separate map.

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2.0 General information about Cluster/ Area/ Village:

Name of Village/Cluster:	
Numbers of Families/Farmers:	
Main Occupation:	
Other Occupation:	
Area of Cultivated Agricultural Land:	
Main Commercial Products:	
Water Source:	
Av. Livestock per family:	
Pasture/Forest area:	

3.0 History and Condition of Organic Production Cluster /Area:

Name of Unit/Cluster:	
Total number of registered farmers:	
Total area registered for organic production certification programme (Ha):	
Irrigated:	
Non-Irrigated:	
Crop Rotation Programme:	
Synthetic Chemical Products used (Dose/Yr/Ha for past three years):	
Last date/Month of use of synthetic input:	
Crops requested for Certification:	

Note: Farmer List should be attached along with the OMP for verification.

4.0 Activities/System/Package & Practices Management for Organic farm production:

S.No.	Particulars	Activities	Yes/No/NA	Practices and Procedures Undertaken
4.1	Condition of Land/and management (Chapter 3 Appendix 1, 4)	Chemical Free Agriculture Practiced in the adjacent areas.		
		Buffer Zone adequately Maintained (Having Distinct defined boundaries and run off diversions to prevent the unintended application of a prohibited substance to the crop).		
4.2	Land Preparation, Soil & Water Conservation	a. Land preparation b. Prevention of soil erosion		

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	(Chapter 3 Appendix 1, 10)			
4.3	Agricultural Equipment's: (Chapter 3 Appendix 1, 8(vii))	Name of equipment		
4.4	Soil Fertility/Nutrient Management (Chapter 3 Appendix 1; 7 and Annexure 1)	Is Crop Rotation Practiced?		
		Is Compost added to the soil?		
		Is green manuring undertaken?		
		Any other measure used to improve soil fertility? (E.g. as use of approved inputs).		
		Whether sewage sludge is been applied to fields?		
		Soil Fertility is monitored by:		
		<input type="checkbox"/> Soil testing <input type="checkbox"/> Ocular Observation of top soil <input type="checkbox"/> Crop health <input type="checkbox"/> Comparison of crop yields <input type="checkbox"/> Others (Specify)		
4.5	Input Management (For Fertility; Chapter 3 Appendix 1, Annexure 1, Insect, Pest, Disease and Weed; Chapter 3 Appendix 1 Annexure 2)	Name of Input.		
		Source of input.		
		Materials used for the preparation of input.		
		Materials used for the preparation of input.		
		Name of Crop in which it is intended to be used.		
		Appx. Quantity to be used/ha/Yr.		
		Time of Application {Stage of Crop}.		
		Time Period between use of Input and Harvesting.		
4.6	Irrigation Practices	Water Source (tube well/ artisan/canal/natural spring).		
		Method of irrigation (drip/flood/sprinkler/others).		
4.7	Practices adopted for Conservation of Water: (Chapter 3 Appendix 1, 10)	- Planting Cover Crops: - Mulching: - Others:		
4.8	Practices adopted for	Name of Natural Trees, Bushes		

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	Encouragement for Ecology Conservation/Management	<ul style="list-style-type: none"> - Floral diversity - Faunal diversity - Management of Bio Residues (Dung, Urine, Dead animals, Weeds) 		
4.9	Crop Rotation Plan (Chapter 3 Appendix 1, 6 and 8)	For maintaining or improvement of soil organic matter content (Specify the name of crops).		
		As a pest management practice (Specify the name of crops).		
		For erosion control (Specify the name of crops).		
		For managing deficient or excess plant nutrients (Specify the name of crops).		
4.10	Weed Management (Chapter 3 Appendix 1, 8)	Name of major weeds:		
		Means and method of weed management.		
4.11	Insect/Pest/Disease management: (Chapter 3 Appendix 1, 8 and Annexure 2)	List the major Pest/Disease.		
		Means and method of management.		
4.12	Seeds and Planting Stock (Chapter 3 Appendix 1, 1 (iii) and 5)	Name of seeds/planting material used(Rabi/Kharif/Zaid/Perennials).		
		Source (ON Farm/Off Farm).		
		Status of Seeds/Planting material {Organic/Non organic/Non-GMO}.		
		Treated / untreated (If treated give details).		
4.13	Livestock details (Chapter 3 Appendix 2)	Class of animal.		
		No. of animals.		
		Condition of sheds (adequate/inadequate).		
		Frequency of cleaning of sheds and material used.		
		Frequency of cleaning of animals.		
		Open space for free movement (Yes/No).		
		Source of drinking water.		
		Source of fodder/feed.		
		Feeding method.		

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		Treatment method for sick animals.		
		Management for old sick and dry animals.		
4.14	Record keeping by certified operators (Chapter 3 Appendix 1, 1 (vi) and Chapter 4, 4.4.7.2	Detailed map of farm unit present.		
		Operational work diary maintained.		
		Incoming and outgoing records with bill and invoice.		
		On farm processing records.		
		Training and visit records.		
		Certification records including standards.		
		Activities / Procedures – manual.		
		ICS manual.		
		Internal Standards.		
		Others.		
4.15	Harvest /Post harvest Handling	Harvesting, Threshing, Drying, Collection.		
		Frequency of operation.		
4.16	Storage Management (Chapter 5, 5.19)	On farm /Off Farm with Capacity of storage.		
		Measures adopted for stored products to prevent commingling and contamination with prohibited substances?		
		Measures adopted for cleaning storage units or bins, and how the same is recorded?		
		Type of on farm pest management program used against which type of pest during storage?		
4.17	Transportation Management (Chapter 3 Appendix 5, 7)	Raw material transportation.		
		Packed product / finished produce transportation.		
		Cleaning of transportation units		
4.18	If on farm processing: (Chapter 5, 5.20)	Use of ingredient/processing aids.		
4.19	Marketing	Direct/ Subcontracted.		
4.20	Risk Management; Chapter 5, 5.3 and 5.10.4.1	Site selection (Buffer zone Management).		
		Split production.		

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(Frequency of monitoring and Practices adopted for Risk management)	Parallel production.		
	Equipment.		
	Seed/planting material.		
	Off farm input.		
	Irrigation water.		
	Threshing floor.		
	Packing material.		
	Storage.		
	Transportation.		
	Labelling.		

5.0 Annual Cropping Calendar:

Activity Chart (From Sowing till Harvesting)												
Name of crop	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec

Extra Sheet May be Enclosed

6.0 Internal Quality System (IQS) Chapter 5, 5.1 and 5.3:

S.No.	Particulars	Yes/No/NA	Remarks
6.1	ICS is represented by an		
6.2	Sufficient no. of Internal Inspectors		
6.3	Farmers in the group are		
6.4	ICS provides regular technical		
6.5	ICS is responsible for centralized		
6.6	There are farmers having land		
6.7	Farmers get good price by selling		
6.8	ICS manual is there for the		
6.9	Internal standards are written in a		
6.10	There is a contract/agreement		
6.11	An overview map (village or		
6.12	Individual maps are made for each		
6.13	Farmer's daily records are		
6.14	Internal Control System use		
6.15	The general records maintained at		
	□. Project/Overview map		
	□. Internal inspectors report.		
	□. Actual farmers list.		
	□. Approval Committee report.		
	□. List of internal inspectors with		

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	<input type="checkbox"/> List of sanctioned farmers.		
	<input type="checkbox"/> Conflict of interest and		
	<input type="checkbox"/> ICS manual		
	<input type="checkbox"/> Internal Standards		
	<input type="checkbox"/> Details of Purchased inputs.		
	<input type="checkbox"/> Invoice, bills etc		
	<input type="checkbox"/> Other documents (please		
6.16	The relevant records regarding the		

**** Note:**

Off Farm input permission form

Prior permission should be taken from SNRMS for the use of off farm inputs by providing the details in off farm input permission form along with documentary evidence whether the input is allowed for use in Organic Agriculture (Copy of Input Approval, receipts, invoice, purchase details etc).

Soil Test reports:

Attach copies of available soil testing results for Bulk Density, Organic Carbon, Organic Matter, Trace Elements, pH etc.

Water test reports:

If there are chances of any contamination of used water the testing reports for Turbidity, pH, Pesticide Residues, Chemical Residues, Hardness, BOD should be submitted.

Seeds:

If off farm, furnish documentary evidence whether the seeds used were chemically untreated and Non GM.

ICS Manual:

Submit Internal Control System Manual comprising of Organizational Chart, Individual responsibilities, policies & procedures, risk-based assessment details, sanction policies and other details as per NPOP requirements along with the system plan.

ICS Documents:

Wherever required please furnish along with the OMP.

7.0 Affirmation:

- The operator affirms that the description of methods and the practical measures described in Organic management plan (OMP) have been completed truthfully.
- The operator affirms all statements made in this application and annexes are true and correct.
- The operator affirms that acceptance of this questionnaire in no way implies granting of certification by SNRMS.
- The operator affirms that he will notify SNRMS each year, before the date indicated by SNRMS, of its schedule of production of crop products, giving a specification by land parcel.
- The operator affirms that he will notify SNRMS annually, if any changes occur in the description of methods or of the practical measures described in this form (OMP) in due time by sending an updated Organic management plan. Together with the Organic management plan, the operator will send;
 - A summary statement, supported by documentation, with all changes made to the previous year's Organic management plan during the previous year.
 - Any additions or deletions to the previous year's Organic management plan, intended to be undertaken in the coming year.
 - An update on the correction of minor non-compliances previously identified by the certifying agent as requiring correction for continued certification.
 - Any other information as deemed necessary by the certifying agent to determine compliance with the regulations.
- The operator affirms that when he considers or suspects that a product which he has produced, prepared, imported or been delivered from another operator, is not in compliance with this regulation, he shall initiate procedures either to withdraw from this product any reference to the organic production method or to separate and identify the product. He will only put it into processing or packaging or on the market after elimination of that doubt, unless it is placed on the market without indication referring to the organic production method. In case of such doubt, the operator shall immediately inform SNRMS.

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<ul style="list-style-type: none"> The operator will grant SNRMS complete and unlimited access to the production or handling aspects of the operation including non-certified production areas, structures, or offices for the purpose of on-site inspections. The operator will allow authorized representatives of SNRMS access to these records under normal business hours for review and copying to determine compliance with the act and regulations. 	
Date:	Signature Operator/ Representative/ Authorized Signatory:

Only to be filled during Audit:

Date of Inspection:	Signature of Auditor:	Signature Operator/ Representative/ Authorized Signatory:
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